



## Minutes of the Regular Board Meeting of Creston and District Public Library

**Date: April 30, 2013.**

### **Present:**

Trustees: Cherine Klassen, Linda Farynowski, Jean Wilson, Judy Gadick, Trish Marshall, Annette Sawall, Eileen Delman, Len Guelke

Secretary: Aaron Francis

Call to order: 7:03

### **Agenda**

Addition to agenda:

Under New Business, add "Lower Kootenay Band sign" and "Library logo"

[Motion to adopt agenda](#)

[Moved by:](#) Linda Farynowski      [Seconded by:](#) Judy Gadick

[Carried](#)

**Approval of Minutes** of meeting from March 26, 2013

[Motion to approve minutes](#)

[Moved by:](#) Linda Farynowski      [Seconded by:](#) Jean Wilson

[Carried](#)

### **Business Arising from Minutes**

- Plans for re-design of front exterior of library continue to move forward. A committee has been formed by Friends of the Library to oversee the project, and approval from RDCK is pending.

### **Correspondence**

- A letter from Friends of the Library agreeing to fund a new projector for the library meeting room up to an amount of \$1100 was received.
- Email from Consultant, RE: Negotiations (to be discussed in-camera)

### **Reports**

- Complete librarian and statistics reports are distributed by email monthly to the Board and interested parties.

### Motion to receive reports

Moved by: Judy Gadicke      Seconded by: Annette Sawall

Carried

### Committee Reports

#### Finance

- April Interim and March Final Financial Report were presented by Chief Librarian.
- Noted that Library Operations line has exceeded budget due to planned library improvements and will be covered by previous years' surpluses.
- SOFI report has been completed and submitted to the Province of BC ahead of May 15 deadline.

#### Policy

- No updates

#### Friends of the Library

- Garden Party was more successful than anticipated, with total proceeds totalling \$956.70, minus \$100 for expenses.
- As noted, plans for re-design of front exterior of library continue to move forward.

#### Kootenay Library Federation

- Conference in October in Fairmont: Linda has a 5-bdrm cottage nearby that she is willing to offer for board members to use to reduce costs of attending.
- LDAG and Board Meeting in Grand Forks, May 24-25. Aaron to attend LDAG, Linda to attend Board Meeting.
- Children's cards project continues. More information forthcoming.

#### Negotiations

- To be discussed in-camera.

#### Strategic Planning

- A draft plan was presented for discussion and feedback. Plan was well-received, but noted that the plan requires a vision statement. Board requests committee to formulate vision statement before resubmitting for final approval at May meeting.

### Motion to accept Committee Reports

Moved by: Linda Farynowski      Seconded by: Jean Wilson

Carried

### Old Business

- Lawrence Lavender Garden labelling update  
Signage has been purchased. Jean will look for or develop garden plan for future signage updates, and will continue to discuss options with insurance company.

## New Business

- Election of Board Chair and Vice Chairperson

Motion to accept Cherine Klassen as Chair.

Moved by: Judy Gadicke      Seconded by: Linda Farynowski

Carried

Motion to accept Jean Wilson as Vice Chair.

Moved by: Linda Farynowski      Seconded by: Len Guelke

Carried

- Committee Formations

1. Negotiations Committee: Trish Marshall, Jean Wilson, Cherine Klassen, Annette Sawall
2. KLF Committee: Linda Farynowski, Eileen Delman
3. Strategic Planning Committee: No changes, committee to be disbanded following completion of process.
4. Policy Committee: Linda Farynowski, Judy Gadicke
5. Nominations Committee: In hiatus.
6. Finance Committee: Cherine Klassen, Eileen Delman
7. Friends of the Library Committee: Jean Wilson, Len Guelke
8. Facilities Committee: Annette Sawall, Trish Marshall

Motion to accept formation of committees as outlined above

Moved by: Linda Farynowski      Seconded by: Judy Gadicke

Carried

- Review of Board meeting time - no change
- Board training – TOPS and Library Board Orientation Kit website ([www.thepartnership.ca](http://www.thepartnership.ca)) or Google BCLTA.

-New members will attend TOPS if/when available.

- Board Business vs. Operations overview – Aaron distributed a handout from *Small Public Library Management (2012)* by Jane Pearlmutter and Paul Nelson.
- Signing Authority designated – Eileen Delman and Linda Farynowski agreed to be added as signing authorities. Aaron will contact the Credit Union to facilitate.
- LKB Sign – Aaron presented background information and a proposal from Lower Kootenay Band to design and fund a sign to be erected at the library entrance stating “Ki’suk Kyukyit Welcome to the Traditional Homelands of the Yaqan Nukiy People”. Board agreed to request permission from RDCK to erect the sign.
- Library logo –Aaron requested feedback on the library logo and whether a re-design might be recommended. Aaron was directed to contact the Chamber of Commerce to explore making use of the recently developed Town of Creston branding.

Moved to in-camera – 8:46

[Motion to adjourn: Judy Gadicke](#)

Meeting adjourned at 9:41pm.

Next Meeting: Tuesday, May 28, 7:00pm.

Minutes recorded by Aaron Francis