

Draft Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: November 19, 2019

Present: Joan Hedstrom, (chair), Justin Vance, Dallas Jordan, Kim Garety, Joanna Wilson (Town Rep)
Regrets: Denné Ahlefeld, Laurie Riehl, Brenda Bruns
Secretary: Saara Itkonen (Chief Librarian)

Call to order: 7:20pm

Agenda

Motion to adopt agenda. M/S Kim/Dallas. Carried.

Approval of Minutes of October 22, 2019 meeting

Motion to approve minutes. M/S Kim/Dallas. Carried.

Consent Agenda

Correspondence

- Brenda Bruns wrote to the board that she will be away from January to May. The board unanimously agreed that they would like Brenda to remain a member of the board after she returns.
- Union President Gail Southall wrote to the board that CUPE Local 4959 has merged with CUPE Local 748 (Including School District 8 and Creston's Community Complex).
- Chief Librarian Saara shared her October column from the Creston Valley Advance.

Trustees Community Engagement Reports

- Dallas: has found Lynda.com a helpful conversation topic to engage our community about the library
- Joan: shared that the Arts Council is interested in creating art cards to stash away in library books on page 100, for the Centennial Celebrations.

Friends of the Library

- The Friends Holiday dinner will be held December 4 at 6pm at Casey's.

Kootenay Library Federation

- None.
Motion to accept consent agenda. M/S Justin/Kim. Carried.

Reports

Chief Librarian's Report

- Saara presented the operations report for October. The board asked for promotional materials for upcoming computer workshops to be emailed out to help with promotion. The board also discussed Grant Advance and LibraryAware software.

Finance Report

- Saara presented the finance report for October. The board discussed options for fundraising and agreed that an organized effort is needed in the upcoming year.

Labour/Management Committee Report

- None.

Human Resources

- None.

Nominations

- Laurie Riehl's board term is up in 2020. With 2 vacancies, the Board Chair asked all board members to think of 2 community members to recommend at the board meeting in January.

100 Anniversary Planning

- None.
Motion to accept reports. M/S Dallas/Justin. Carried.

Old Business

In Camera

- In Camera discussion about Chief Librarian's Performance Review.

2020/21 Budget

- Saara presented the draft library budget for 2020. The board discussed the solar panel capital project and other ways for the library to save energy.

Public Computer and Internet Use Policy

- The board completed the 2nd reading of the Public Computer and Internet Use policy. Minor changes were suggested. A 3rd reading is scheduled for the next board meeting.

New Business

Strategic Planning

- Saara agreed to present a Strategic Planning timeline to the board for the January meeting.

Library Fines Report

- Saara presented a report recommending the elimination of library late fees in 2020. The board approved eliminating late fees but requested a detailed plan for implementation and communication for the next board meeting.

Motion to eliminate library late fees upon presentation of a plan for implementation and communication. M/S Kim/Dallas. Carried.

Motion to adjourn. M/S Joanna/Justin. Carried

Meeting adjourned at 9:13pm.

Next meeting: Tuesday, January 21 at 7pm.