

## Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: February 19, 2019

Present: Joan Hedstrom, (chair), Justin Vance, Kim Garety, Brenda Bruns, Denne Ahlefeld, Joanna Wilson (Town Rep)

Regrets: Philip Curran, Annette Sawall, Laurie Riehl

Secretary: Saara Itkonen

Call to order: 7:00pm

### Agenda

**Motion to adopt agenda.** M/S Joanna/Brenda. Carried.

### Approval of Minutes of January 22, 2019 meeting

**Motion to approve minutes.** M/S Denne/Kim. Carried.

### Business Arising from Minutes

- None

### Correspondence

- The KLF has provided login access to their Zoom account for library board and committee meetings.

### Reports

#### Chief Librarian's Report

- Saara presented the operations and statistics report for January. **Motion to accept report.** M/S Brenda/Justin. Carried.

#### Finance Report

- Saara presented the finance report for January, including changes to the 2019 overall budget. **Motion to accept report.** M/S Kim/Brenda. Carried.

#### Kootenay Library Federation

- The next LDAG and KLF Board meetings will be on April 12 & 13 in Rossland.

#### Labour/Management Report

- The Labour Management Committee met on February 15<sup>th</sup> and discussed meeting procedures and cost-savings initiatives.

#### Human Resources

- Saara is due for her Chief Librarian evaluation in March. The board will schedule the evaluation after the AGM.

## Nominations

- 2 people have submitted applications for nominations for vacant board positions. Their nominations will be voted on at the AGM in April.

## Centennial

- The committee met in January to begin brainstorming ideas for the library's Centennial in 2020. The committee will meet again in March. Joanna Wilson volunteered to join.

## Old Business

- The Board Chair presented the board self-evaluation results. She also discussed the need to update and review the Library Constitution which the Policy Committee will work on.
- The Board Chair outlined the tasks required to complete for the upcoming AGM.

## New Business

- **The board moved to approve the transfer of \$10,000 from reserve funds to operating funds on February 7th.** M/S Denne/Justin. Carried.
- The Board Chair proposed inviting delegates from the Creston-Kootenay Foundation to a board meeting in September to discuss bequests. Several board members agreed that this was a good idea.
- Saara requested permission to approach the Friends of the Library for funding requests for \$6000 to supplement the application for the CBT Technology Grant (if awarded). She also requested permission to approach the Friends for up to \$10,000 to cover the cost of replacing the library's public computer stations. **Motion to approve.** M/S Justin/Denne
- The Board Chair agreed to set up a Google Drive for the board to share documents.

**Motion to adjourn.** M/S Justin/Brenda  
Meeting adjourned at 8:30pm.

Next meeting: Annual General Meeting, April 9, 7:00pm at the library.  
Minutes recorded by Saara Itkonen