



Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: February 23, 2016

Present: Cherine Klassen, Eileen Delman, Linda Farynowski, Laura Hannant, Diane Blow.
Regrets: Trish Marshall, Justin Vance, Jen Comer, Karen Unruh, Annette Sawall.
Secretary: Aaron Francis

Call to order: 7:08pm

Agenda

Motion to adopt agenda. M/S Linda, Eileen. Carried.

Approval of Minutes of January 26, 2016 meeting.
Motion to approve minutes. M/S Linda, Laura. Carried.

Business Arising from Minutes

- Aaron sent a letter accompanying signed operating agreement requesting early resolution to outstanding issues regarding subleased areas of the library building.
- Aaron sent a letter to Lindsay Gaschnitz of RDCK informing her that the library would not pursue joining the RDCK benefits at this time and thanking her for her work on the matter.

Correspondence

- None

Librarian's Report

- Detailed librarian and statistics reports are distributed by email monthly to the Board and interested parties.

Committee Reports

Finance

- January Final and February Interim finance reports were presented. Aaron noted expenses incurred for the teen room and book drop upgrades.

Policy

- No updates

Kootenay Library Federation

- The posting for a new KLF director is set to close on February 29.

Facilities Committee

- To be discussed under New Business.

Friends of the Library Committee

- No meeting held in February. Next meeting is scheduled for March 2.

Fundraising Committee

- Inactive.

Human Resources Committee

- No update.

Strategic Planning Committee

- The Strategic Planning Committee presented a draft plan for a vote. Aaron suggesting amending the draft to include a Direction relating to potential expansion of the library facilities. Several board members suggested creating a public display for the new— Aaron indicated that this is already in progress. Laura suggested including a thank you to all who contributed to the plan in the display version.

Motion to adopt amended draft strategic plan as presented as official Strategic Plan 2016-2020. M/S Diane/Eileen. Carried.

Motion to accept reports. M/S Linda, Laura. Carried.

Old Business

1. Parking Lot
Aaron and Cherine attended the February 11 Creston Valley Services Committee meeting at which the parking lot was discussed. The committee remains committed to upgrading the parking lot. Due to the high cost, the committee contributed approximately \$70,000 towards capital reserves in 2016, and will postpone work until 2017.
2. Nominations Discussion
Moved to in camera.
3. PC reservation/Print Management
Two systems have been tested and one selected as meeting library needs. The selected system does not include an affordable print management component. Therefore, Aaron and IT Coordinator Jason Deatherage continue to research and explore options for a print management component.

New Business

1. Meeting Times
Aaron will create a Survey Monkey poll to determine preferred board meeting times.
2. Deck Cover
Aaron presented a plan to construct a roof for the garden deck. RDCK approval is required prior to building. Quotes have been received and Robert Construction has been selected as the contractor.

Motion to request approval from RDCK to construct a roof for the deck adjacent to the LL Reading Garden. M/S Diane/Eileen. Carried.

3. Exterior electrical access improvements
Aaron presented a proposal to improve access to front exterior electrical outlets by running a conduit from current locations to locations adjacent to exterior seating

areas. RDCK approval is required prior to work being completed. Quotes have been received and Mayday Electrical has been selected as the contractor.

Motion to request approval from RDCK to complete electrical improvements on front exterior of building. M/S Diane/Eileen. Carried.

4. Committee creation, re: RDCK space in building
Aaron recommended formation of a committee to explore options for RDCK space in library building as per newly adopted Strategic Plan. Consensus among board was to wait until after AGM to form a new committee.

Move to in camera - 8:17

Return from in camera – 8:35

Motion to adjourn – Eileen

Meeting adjourned at 8:36pm.

Next meeting: No regular meeting in March. AGM will be held on March 31 at 7:00pm. Regular meeting dates are currently under review.

Minutes recorded by Aaron Francis