

Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: February 24, 2015

Present: Cherine Klassen, Annette Sawall, Eileen Delman, Trish Marshall, Linda Farynowski, Karen Unruh, Len Guelke. Regrets: Diane Blow, Jen Comer.
Secretary: Aaron Francis

Call to order: 7:03pm

Agenda

Addition to agenda: Board responsibilities information for new members

Motion to adopt amended agenda. M/S Annette Sawall, Len Guelke. Carried.

Approval of Minutes of January 2015 meeting.

Motion to approve minutes. M/S Eileen Delman, Trish Marshall. Carried.

Business Arising from Minutes

- Cherine prepared request letter for Friends' Sitka donation.
- Trish prepared Thank You card for John Kettle.
- Surplus shelving was gifted to PCSS and removed from library.

Correspondence

None

Librarian's Report

- Detailed librarian and statistics reports are distributed by email monthly to the Board and interested parties.

Committee Reports

Finance

- Report is based on preliminary budget provided to RDCK and passed at January meeting.
- Rent is no longer included in budget as per preliminary agreement on new Operating Agreement with RDCK.
- Budget includes \$250 in board expenses for use at board's discretion.

Policy

- No news.

Kootenay Library Federation

- Aaron took part in KLF Library Directors Advisory Group teleconference on Strategic Plan and budget. These two items will be discussed at KLF board meeting in March.

Facilities Committee

- Preparations for renovations to children's are well underway and proceeding as planned.

Friends Committee

- Reminder that the Garden Party will be held at Morris Greenhouse (as in past years) on April 12.

Fundraising Committee

- No news.

Motion to accept reports. M/S Linda Farynowski, Trish Marshall. Carried

Old Business

1. RDCK Lease Update
Main points have been agreed upon: rental payments, adjusted utility reimbursement for SSBC room, responsibility for roof and parking lot. We are still awaiting draft agreement from RDCK.
2. Budget 2015 update
Joe Chirico indicated that the library's budget request received preliminary approval from RDCK. Aaron and Cherine will attend public budget meeting on March 5 to highlight library priorities for 2015.
3. Municipal benefits plan
Steffan Klassen suggested that as a district library, library should approach RDCK regarding joining a group plan rather than town. Also that town's plan may be more costly than library's current plan. Aaron will inquire further with RDCK.
4. Nominations discussion
Move to in camera: 7:50pm
Return from in camera: 8:20pm
5. Signage update
Quote for front exterior signage was received. Total cost is \$550 not including installation. Aaron requested feedback on sign design. Consensus that the word "library" on the logo is too small for use on sign.

Motion to have "Public Library" on large sign above door, and library logo on the door and on street sign, conditional on approval by regional district. M/S Len Guelke, Annette Sawall. Carried.

New Business

1. AGM date decision/review engagement update
Erin Carr indicated that she would be available to attend AGM to present 2014 financial review. After discussion, AGM date set for Wednesday, April 8 at 7pm. Aaron will prepare nomination forms and public notice. Aaron will speak to Mary Underhill about chairing the meeting.
2. Board responsibilities information for new members
Aaron provided Karen with brief handout delineating board and director responsibilities. Cherine provided information on BC Library Trustees Association.

Motion to adjourn - Eileen Delman

Meeting adjourned at 8:24pm.

Next meeting: Tuesday, March 31, 2015, 7:00pm.

Minutes recorded by Aaron Francis