



Minutes of the Regular Board Meeting of the Creston and District Public Library

Date: January 29, 2013.

Present:

Trustees: Cherine Klassen, Kelly Linda Farynowski, Jean Wilson, Judy Gadicke

Absent: Melanie Bright

Secretary: Aaron Francis

Call to order: 7:09

Agenda

[Motion to adopt agenda](#)

[Moved by:](#) Linda Farynowski [Seconded by:](#) Jean Wilson

[Carried](#)

Approval of Minutes of meeting from June, 2012 and September, 2012.

[Motion to approve minutes](#)

[Moved by:](#) Linda Farynowski [Seconded by:](#) Jean Wilson

[Carried](#)

Business Arising from Minutes

- Library Credit card has been received and activated.
- New people counter is on order. Removal of security gates to proceed once people counter has been received.

Correspondence

- Letter from Creston Valley Early Childhood Development Committee RE: Office space

CVECD Committee Coordinator Crista Komar submitted a request to use empty office space within the library.

[Motion to offer office space for use by CVECD free of charge for 10 hours/week during library open hours only, under the authority of the Chief Librarian, for as long the library doesn't require the space.](#)

[Moved by:](#) Linda Farynowski [Seconded by:](#) Judy Gadicke

[Carried](#)

Reports

Chairperson – Cherine Klassen

- Activities to be discussed in Finance Committee Report and under New Business.

Librarian

- Full reports are emailed to Board members, as well as staff, volunteers, and any other interested parties following the monthly turnover of the calendar.
- The library has been especially busy following the holidays, and there has been a lot of excitement surrounding Strategic Planning consultations all of the other changes happening at the library.
- New shelving has arrived for children's area with many positive comments being received.
- New public and staff computers have been installed, providing better service for patrons and better usability for staff.
- A new people counter has been purchased. Once installed, the security gates will be removed.
- Family Literacy day was a success. Approximately 84 people attended. Special guests included Mayor Ron Toyota, Chief Jason Louie, Family Place Coordinator Vicki Koenig and others.

Motion to accept Chairperson and Librarian Reports

Moved by: Judy Gadicke Seconded by: Jean Wilson

Carried

Committee Reports

Finance

- Expenditures for 2012 were within 1% of budget target
- Library finances are healthy with substantial capital reserves.

Policy

- No updates

Friends of the Library

- Friends meetings are on hold until March, 2013.

Kootenay Library Federation

- KLF Board meeting is being planned for May
- Children's card re-design met with enthusiastic approval at ABCPLD meeting in Vancouver. Further updates are expected by summer.

Negotiations

- Cherine, Jean, Linda and Aaron participated in a teleconference with Consultant Don Percifield. Board has requested CUPE to not begin bargaining until after 2013 RDCK budget numbers are confirmed.

Strategic Planning

- The community consultations phase of Strategic Planning is well underway, with approximately 300 responses having been collected so far. The final document is expected to be completed by May 2013.

Nominations

- Nomination process and form needs to be updated before expected March AGM. Linda will prepare and present updated form and process for discussion at February Board meeting.

Motion to accept Committee Reports

Moved by: Judy Gadicke Seconded by: Jean Wilson

Carried

Old Business

- Infrastructure grant update
No updates. This item to be removed from future agendas given that deadline has passed and no further information is forthcoming.
- Lawrence Lavender Garden labelling update
Melanie provided update via email: Rotary Club has not responded to email sent. Moving forward, Judy will explore options for labels and signage. Jean will coordinate plant identification with assistance from Garden Club. To be discussed again at March Board Meeting.

New Business

- Proposal for Friends funding: Front of library (outside)
-Chief Librarian will consult with Evan Davies regarding design. Once design has been approved, Chief Librarian will request quotes from contractors. The Board will draft a letter to Friends once costs and design are determined.
- Proposal for Friends funding: Mounted projector for meeting room
-Chief Librarian will explore cost. When cost is known, Cherine will draft a letter to Friends requesting purchase of mounted projector.
- Appointment of new member to finish departing member's term
-Given that AGM is immanent, no appointments will be made prior to AGM. However, prospective board members will be invited as guests to February Board Meeting to provide a taste of what is involved in being a trustee.

Moved to incamera – 8:25pm

Return to New Business – 8:30pm.

Judy Gadicke left meeting at 8:30pm.

- Preliminary 2013 Budget Presentation
 - Chief Librarian reported that Area 'C' Director Larry Binks indicated that RDCK has approved a budget for the library amounting to 2012 Grant plus small percentage increase for inflation. Chief Librarian will confirm numbers with General Manager of Community Services Joe Chirico before library budget document is finalised.
 - Chief Librarian presented preliminary 2013 budget expenditures for Board consideration.

Motion to adjourn, moved by Linda Farynowski
Meeting adjourned at 8:51pm.

Next Meeting: Tuesday, February 26, 7:00pm.

Minutes recorded by Aaron Francis