



Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: June 27, 2014

Present: Cherine Klassen, Annette Sawall, Judy Gadicke, Diane Blow, Eileen Delman.
Regrets: Len Guelke, Trish Marshall, Linda Farynowski.
Secretary: Aaron Francis

Call to order: 7:08pm

Agenda

Motion to adopt agenda. M/S Eileen Delman, Diane Blow. Carried.

Approval of Minutes of May 27, 2014 meeting.

Motion to approve minutes. M/S Judy Gadicke, Eileen Delman. Carried.

Business Arising from Minutes

None

Correspondence

None

Librarian's Report

- Detailed librarian and statistics reports are distributed by email monthly to the Board and interested parties.

Committee Reports

Finance

- Re: Investments and Term Deposits. Eileen spoke with Brady Huscroft of Growth Financial. Only GIC's and Term Deposits are guaranteed. Investment counsellor receives a commission from investments. Eileen will contact to clarify commission and to set up meeting to discuss options. Cherine will contact Lauri at Credit Union to set up meeting to discuss Credit Union options. Diane contacted Creston-Kootenay Foundation. Consensus that this is not the preferred option at this time. Eileen looked at Community Investment Funds. Investments are not guaranteed so will not be pursued at this time.
- Budget update to be discussed under Old Business.

Policy

Motion to accept Bullying and Harassment in the Workplace policy and procedure as presented (Third reading).

M/S Judy Gadicke, Annette Sawall. Carried.

Motion to adopt Bullying and Harassment in the Workplace policy and procedure as presented (Second reading).

M/S Diane Blow, Eileen Delman. Carried.

Kootenay Library Federation

- No news.

Facilities Committee

- Another meeting is expected in July to finalize plans for the Children's Area.

Fundraising Committee

- See "Tea update" in Old Business.

Motion to accept reports. M/S Annette Sawall, Eileen Delman. Carried

Old Business

1. Update on Volunteer Tea held June 22.
Tea was a success with approximately 25 people attending, including several Board members. Weather was perfect, and the garden was a very pleasant location. Thank you to Gail Southall for organizing a great event!
2. Parking Lot update
No news.
3. Tea update.
Tigz requires higher resolution label and short description of teas. Board put heads together to come up with catchy descriptions. Aaron to produce higher resolution image and return to Judy.
4. Budget.
Aaron presented a revised budget based on Jan-Jun expenses and revenues. Revised budget again included option to move \$16000 from previous years' surplus for improvements to Children's Area as per Strategic Plan.
Motion to move up to \$16000 from surplus for improvements to Children's Area pending approval by board of Facilities Committee plan. M/S Judy Gadicke, Diane Blow. Carried.

Motion to approve updated 2014 budget as final 2014 budget. M/S Eileen Delman, Annette Sawall. Carried.
5. Energy Study Update
Fortis does not currently offer in-person energy consultations for public buildings. Aaron completed online energy assessment, but needs further assistance to interpret results and assess options. Wendell Marshall indicated that he would input library energy data into national database to compare library to similar buildings. No update on this to date.

6. Update on hot water heater.

Motion to ratify previous email motion to purchase and install new hot water heater using capital reserve funds. M/S Judy Gadicke, Annette Sawall. Carried.

Aaron to explore solar water heater options as per suggestion from Annette.

New Business

None

Motion to adjourn (Eileen Delman)

Meeting adjourned at 8:31pm.

Next meeting: Tuesday, September 30, 2014, 7:00pm.

Have a great summer everyone!

Minutes recorded by Aaron Francis