



## **Minutes of the Regular Board Meeting of the Creston and District Public Library**

**Date: March 26, 2013.**

### **Present:**

Trustees: Cherine Klassen, Kelly Linda Farynowski, Jean Wilson, Judy Gadicke, Melanie Bright

Guest: Trish Marshall

Secretary: Aaron Francis

Call to order: 7:05

### **Agenda**

Addition to agenda:

Under New Business, add "Open Data"

[Motion to adopt agenda](#)

[Moved by:](#) Melanie Bright     [Seconded by:](#) Jean Wilson

[Carried](#)

**Approval of Minutes** of meeting from January 29, 2013

[Motion to approve minutes](#)

[Moved by:](#) Linda Farynowski     [Seconded by:](#) Jean Wilson

[Carried](#)

**Approval of Minutes** of email resolutions following cancellation of February 2013 meeting.

[Motion to approve minutes](#)

[Moved by:](#) Melanie Bright     [Seconded by:](#) Linda Farynowski

[Carried](#)

### **Business Arising from Minutes**

- Teen Space grant request by For Youth By Youth Advisory Council: Expect to submit request to CBT in time for April 1 deadline.

## Correspondence

- Provincial Grant Report Conveyance Letter – Provincial grant has been received. Reporting requirements are indicated in conveyance letter.
- Email from Melanie Bright – Melanie served notice that she will be stepping down from the Board at the March 2013 AGM.
- Collective Bargaining Agreement received from CUPE for signature – Final copy of Agreement has been signed and distributed.
- Letter from Western Economic Diversification Canada – Grant request was turned down.

## Reports

- Librarian – Sent by email on March 12.

## Committee Reports

### Finance

- March Interim Financial Report was presented by Chief Librarian – Expenditures are on target.
- Annual Review – Review of Financial Statements by Gadick Minichiello Carr has been completed and will be presented at Annual General Meeting.
- Budget request for RDCK has been submitted and tentatively approved by RDCK. Final approval expected March 31, 2013.

### Motion to approve Budget Submission

Moved by: Melanie Bright    Seconded by: Linda Farynowski  
Carried

### Policy

- No updates

### Friends of the Library

- Annual Friends' Garden Party is scheduled for April 7. Chief Librarian will volunteer at coffee/cake table. Linda will prepare a cake.

### Kootenay Library Federation

- KLF Inaugural Meeting is scheduled for March 27. Linda and Aaron will attend by teleconference.
- Children's card re-designer Dan Lepsoe has unexpectedly passed away. Project is being re-evaluated.
- Annual conference is planned for Fairmont in Fall. Dates to be announced.
- Four KLF-sponsored author readings have been confirmed. One additional reading is pending. First event on April 4 features Red Cedar nominee Penny Draper. Over 100 local elementary students are expected to attend.

## Negotiations

- Discussion of terms of agreement with consultant Don Percifield. Decision to be postponed until new Board is formed following AGM.

## Strategic Planning

- The community consultations phase of Strategic Planning is complete. Drafting of plan is underway, with completed draft to be presented to Board in April.

## Nominations – March 28 AGM Discussion

- Chief Librarian will prepare copies of Reports for distribution at AGM. Four nominations for new directors have been received.

## Motion to accept Committee Reports

Moved by: Judy Gadicke    Seconded by: Linda Farynowski

Carried

## Old Business

- Lawrence Lavender Garden labelling update

Motion to approve up to \$100 to purchase signage for plants in garden.

Moved by: Linda Farynowski    Seconded by: Melanie Bright

Carried

## New Business

- 2013 Budget Submission to RDCK
  - Discussed under Finance Report
- Re-design of front exterior of library
  - Evan Davies completed plan and cost estimates of re-design. Plan will be presented to the Friends of the Library at their April meeting. Update to be provided at April Board Meeting.
- Open Data
  - Open Data is strategic priority in Library Grants Report. Chief Librarian requests input on what type of data to share online via library website. Agreement to include Board minutes, budget, and various circulation statistics to be determined by Chief Librarian.

Motion to adjourn: Linda Farynowski

Meeting adjourned at 8:31pm.

Moved to incamera – 8:31pm

Next Meeting: Tuesday, April 30, 7:00pm.

Minutes recorded by Aaron Francis