



Minutes of the Regular Board Meeting of Creston and District Public Library

Date: May 28, 2013.

Present:

Trustees: Linda Farynowski, Jean Wilson, Judy Gadicke, Eileen Delman, Len Guelke

Regrets: Cherine Klassen, Trish Marshall, Annette Sawall

Secretary: Aaron Francis

Call to order: 7:04

Agenda

[Motion to adopt agenda](#)

[Moved by:](#) Judy Gadicke [Seconded by:](#) Linda Farynowski

[Carried](#)

Approval of Minutes of meeting from April 30, 2013

-Add Annette Sawall to Negotiations Committee

Note: In future, in camera minutes are to be read and approved during subsequent in camera session.

[Motion to approve minutes](#)

[Moved by:](#) Linda Farynowski [Seconded by:](#) Judy Gadicke

[Carried](#)

Business Arising from Minutes

Correspondence

- Complaint letter from patron (to be discussed in camera)
- Email from Consultant
- Emails from J.Mutch, patron
- Emails from J. Chirico re LKB sign

[Motion to receive correspondence for information](#)

[Moved by:](#) Judy Gadicke [Seconded by:](#) Eileen Delman

[Carried](#)

Reports

Librarian's Report

- Detailed librarian and statistics reports are distributed by email monthly to the Board and interested parties.
- Staff member Narelle Huss resigned her hours to pursue other opportunities.
- LKB sign for front of library received approval from RDCK and is being built, unveiling to be held June 21. The sign is a gift from LKB.
- Tenders are being accepted for landscape project. Deadline is June 3.

Committee Reports

Finance

- Signing authority has been updated, with Eileen Delman and Linda Farynowski added and Melanie Bright removed.
- Overall expenditures are on target for the year.
- As noted at previous meeting, expenditures for Library Operations have exceeded the budget due to recent furnishings purchases, and further purchases are expected following approval of Strategic Plan.
- Photocopy usage has greatly exceeded target. Aaron is investigating.

Policy

- No updates

Friends of the Library

- Friends require letter from the board requesting funds not to exceed \$7000 for landscape project. Cherine will write and send the letter.

Kootenay Library Federation

- KLF Conference to be held October 3-5 in Fairmont. Linda, Eileen and Aaron are expected to attend. Staff will be encouraged to attend.
- Linda attended Board Meeting in Grand Forks, May 25. Discussed children's cards, Sitka, Technology assessment, Penticton Public Library.
- Aaron attended LDAG meeting in Greenwood, May 24. Discussed better ILL system for KLF, outcomes-based evaluations.

Negotiations

- Letter to open bargaining process was sent to CUPE.

Strategic Planning

- To be discussed under Old Business.

Motion to accept reports

Moved by: Len Guelke

Seconded by: Eileen Delman

Carried

Old Business

- Lawrence Lavender Garden labelling update
Signage has been installed. Warning sign for potentially toxic tree is yet to be installed.
- Logo Update
General consensus that Creston Valley branding offers significant benefit to library. Aaron to set up meeting with Jim Jacobson of Chamber of Commerce, Linda and Judy to represent Board.
[Motion to pursue adoption of Creston Valley branding with Chamber Commerce.](#)
[Moved by: Linda Farynowski](#) [Seconded by: Judy Gadicke](#)
[Carried](#)
- Strategic Plan
Final draft together presented for Board approval, together with document outlining costs associated with the plan. RDCK to be informed of revised budget taking into account expected Strategic Plan-related expenditures.
[Motion to approve Strategic Plan and associated budget.](#)
[Moved by: Linda Farynowski](#) [Seconded by: Judy Gadicke](#)
[Carried](#)
- LKB sign – Discussed in Librarian Report.

New Business

- Volunteer Appreciation
Volunteer Appreciation Tea Party to be held June 17, 2-4pm at the library. Board to provide food and drinks. Judy will donate a door prize. Aaron will arrange invitations and other door prizes.
- Meetings in summer
No Board meetings will be held in July and August unless required (board chair to contact by email if required).
- Temporary resident cards
Need to distinguish between “temporary” card and “non-resident” card. New “temporary” card proposed, primarily intended as a service for seasonal workers but available to all non-residents.
[Motion to develop temporary card, offered free of charge, good for one month, with 2 item limit.](#)
[Moved by: Judy Gadicke](#) [Seconded by: Eileen Delman](#)
[Carried](#)

Moved to in-camera – 8:37

[Motion to adjourn: Linda Farynowski](#)

Meeting adjourned at 8:49pm.

Next Meeting: Tuesday, June 25, 7:00pm.

Minutes recorded by Aaron Francis