

## **Minutes of the Regular Board Meeting of Creston Valley Public Library**

Date: November 27, 2018

Present: Joan Hedstrom, (chair), Philip Curran, Justin Vance, Joanna Wilson (town rep), Laurie Riehl, Denne Ahlefeld, Brenda Bruns.

Regrets: Kim Garety, Annette Sawall.

Guests: Eileen Amm, Judy Kirkby (Friends of the Library)

Secretary: Saara Itkonen

Call to order: 7:15pm

### **Welcome Joanna Wilson**

- The board welcomes Joanna Wilson to the board as the new town representative

### **Agenda**

**Motion to adopt agenda.** Carried.

**Approval of Minutes** of October 9, 2018 meeting.

**Motion to approve minutes.** Carried.

### **Business Arising from Minutes**

- None

### **Friends of the Library**

- Judy Kirkby and Eileen Amm shared a presentation to the board on behalf of the Friends of the Library. They discussed their sources of funding, previous funding projects, and the areas of funding that the library can make requests for. Judy and Eileen left the meeting after their presentation.

### **Correspondence**

- Laurie brought up the recent call out for proposals for technology grants from Columbia Basin Trust. Saara suggested putting together a proposal for a suite of laptops or tablets for ongoing children's, teen and adult workshops. The board expressed their support for this.

### **Reports**

#### Liaison Reports

- Kootenay Library Federation: Laurie discussed her recent trip to the KLF board meeting. She mentioned that the KLF recently conducted a wage survey of member libraries, including Creston (which is considered a large library) which may be helpful information to have in requesting for increased funding for the library.

#### Chief Librarian's Report

- Saara presented the operations and statistics reports. Saara commended library staff for all their excellent programming and for maintaining service levels as she transitions into her Chief Librarian position.



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### Finance Report

- Saara presented the finance report.

### Labour/Management Report

- Justin discussed previous meetings of the Labour/Management Committee. Saara and Justin discussed the need for the Labour/Management Committee to meet every 2 months, as outlined in recent bargaining negotiations. Justin and Denne volunteered to fill the roles of the committee.

**Motion to accept reports.** M/S Joanna/Brenda. Carried.

### Negotiations/Collective Agreement

- Saara, Justin and Joan presented the proposed Collective Agreement, recently ratified by the Union and discussed their experience during negotiations. The board expressed their concern about various issues, including current wages and library funding.
- The Board proposed giving a year-end bonus to staff from the remaining funds left over from the consulting budget. All together the bonus should not exceed roughly \$1000-\$1050, and will be organized and distributed by the Chief Librarian.

**Motion to ratify Collective Agreement.** M/S Denne/Laurie. Carried.

**Motion to distribute year-end bonus.** M/S Laurie/Justin. Carried.

### Old Business

#### Board Vacancies

- Philip Curran and Annette Sawall will not be returning to the library board once their term is up. The board discussed recruiting new board members. Joanna suggested forming a recruiting committee. Joan expressed that herself, Brenda and Laurie are currently in charge of recruiting. Joan asked the board to please email her with suggested names.

#### Advocacy

- The board discussed that library funding is the most pressing issue for their advocacy efforts.

#### Welcome for Chief Librarian

- Saara and her family will conduct a meet-and-greet at the Santa Claus Parade on Saturday, December 15<sup>th</sup>, from 5-7pm. Each board member has been asked to donate 2 dozen cookies for the library's booth at the event. The board will also place an ad in the paper welcoming Saara and advertising the event.

### New Business

#### New Library Credit Card

- The board recommends that Saara Itkonen apply for a new credit card for the library with a borrowing limit of \$10,000. Saara will be the business representative for the library and has

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board approval to make any changes on the account. If the library's credit cannot support the credit card limit, the board approves setting up a term deposit to cover this.

**Motion to approve credit card, Saara as representative and term deposit.** M/S Justin/Denne

**Motion to adjourn.** M/S Joan/Laurie  
Meeting adjourned at 8:50pm.

Next meeting: January 22th, 7:00pm at the library.  
Minutes recorded by Saara Itkonen