



Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: October 28, 2014

Present: Cherine Klassen, Annette Sawall, Len Guelke, Trish Marshall, Judy Gadicke, Diane Blow, Linda Farynowski. Regrets: Eileen Delman.
Secretary: Aaron Francis

Call to order: 7:05pm

Agenda

Motion to adopt agenda. M/S Annette Sawall, Len Guelke. Carried.

Approval of Minutes of June 24, 2014 meeting.

Motion to approve minutes. M/S Len Guelke, Trish Marshall. Carried.

Business Arising from Minutes

None

Correspondence

None

Librarian's Report

- Aaron provided a staffing update. IT Coordinator and 3 grant funded positions have been filled.
- Detailed librarian and statistics reports are distributed by email monthly to the Board and interested parties.

Committee Reports

Finance

- Cherine asked about \$700 donation in General Ledger. Aaron explained that this was from Success By 6 to help offset Books For Babies costs.
- Budget is on track for a balanced budget in 2014.

Policy

- Trish Marshall has agreed to provide library staff training on Workplace Bullying and Harassment on a volunteer basis. The training is scheduled for November 12.

Kootenay Library Federation

- Aaron and Linda attended the Fall KLF meetings in Nelson on October 17-18. Penticton's application to join the KLF was approved in a close vote. Linda provided an overview of the Strategic Planning session that was held.

Facilities Committee

- See below—Children's Area Floor Quote

Fundraising Committee

- Tea sales remain slow. We will make a push to sell the remainder of the tea as we approach Christmas holidays. Aaron will schedule a Fundraising Committee meeting with Annette to discuss future ideas.

Motion to accept reports. M/S Linda Farynowski, Judy Gadicke. Carried

Old Business

1. Energy Study Update
No announcement of Fortis Energy Audit program.
2. Children's Area Flooring Quote
Aaron received a quote from Cranbrook Flooring on a number of rubber flooring options. Replacing the flooring approximately doubles the estimated cost of children's area renovations.

Motion to increase children's area renovations budget to \$32,000. M/S Diane Blow, Judy Gadicke. Carried.

New Business

1. Lease with RDCK. Aaron provided an update on email correspondence with RDCK Community Services Manager Joe Chirico on current lease. Aaron presented a report on local government funding levels and operating agreements among comparable BC libraries. Aaron, Cherine, and Trish will attend the Creston Valley Services Committee meeting on November 6 to request negotiations on a new agreement. The Board asked Aaron to forward the report on comparable libraries to Joe and CVSC members prior to the meeting.
2. Investment options – term deposits. Aaron and Cherine met with Laurie at the Credit Union. Operating funds were moved to a 5-year redeemable term deposit with monthly transfers of \$24258.75 to Chequing. We looked at options for consolidating capital reserve term deposits into more manageable terms. Current interest rates limit the return on investments.

Motion to consolidate capital reserve term deposits into more manageable term deposits. Term deposits to be guaranteed, redeemable, with interest to pay out as operating funds. M/S Trish Marshall, Annette Sawall. Carried.

3. Solar Panels for Roof. In June, the Board asked Aaron to obtain estimates on installing rooftop solar panels. Aaron received an estimate from Omineca Solar in Nelson of \$9000-18000 for a small panel sufficient to power the hot water tank. Consensus is to wait for costs to fall and/or more substantial grants to become available before exploring this option further.

4. Request from Friends – Summer Reading Club. Cherine will write a letter to the Friends requesting a donation in the amount of the grant that the Friends received from Canada Summer Jobs for the program (\$4828).
5. Baby Goose Funding Gap. Aaron asked for direction on how to account for Aaron's salary as part of the reporting requirements for the CBT Baby Goose grant. Board suggested looking at how the Town of Creston manages this with their salaried staff working on grant-funded projects.
6. Professional Association fees.

Motion to cover Aaron's annual dues for BCLA membership. M/S Judy Gadicke, Trish Marshall.

Final note: This is Judy Gadicke's final meeting as an appointed member to the Board from the Town of Creston. Thank you, Judy, for all of your support, enthusiasm, and good sense! We will miss you.

Motion to adjourn (Judy Gadicke)
Meeting adjourned at 8:31pm.

Next meeting: Tuesday, November 25, 2014, 7:00pm.
Minutes recorded by Aaron Francis