

Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: October 9, 2018

Present: Joan Hedstrom, (chair), Kim Garety, Karen Unruh, Laurie Riehl, Denne Ahlefeld, Brenda Bruns.

Regrets: Justin Vance , Philip Curran, Annette Sawall.

Secretary: Saara Itkonen

Call to order: 7:15pm

Welcome Chief Librarian

- The board welcomed new Chief Librarian Saara Itkonen and board members introduced themselves.

Agenda

Motion to adopt agenda. M/S Brenda/Kim. Carried.

Approval of Minutes of June 19, 2018 meeting.

Motion to approve minutes. M/S Karen/Laurie. Carried.

Business Arising from Minutes

- None

Correspondence

- Joan shared a thank you card from former Chief Librarian, Aaron Francis.
- Joan shared a signed letter of the board's approval of Pat Tomasic's rise in pay during September as Acting Chief Librarian

Librarian's Report

- The library is currently recruiting a student facilitator to provide after-school STEAM programming for kids.

Committee Reports

Board Chair Report

- Joan reported that she has been taking Board Governance, Fundraising, and Financial Management training.

Treasurers/Finance Report

- Saara sent an September finance report via email.
- The board discussed the upcoming Town Budget cycle (approval in January) and the need to advocate for increased library funding



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Liason Reports

- Friends of the Library: The Friends booksale is happening on Saturday, October 13. Joan presented a letter to the Friends for funding to offset the new Chief Librarian's moving costs – the Friends agreed to \$2000 in funding.
- Kootenay Library Federation: Laurie and Saara will be traveling to Invermere and Radium this weekend for the KLF board meeting and Library Directors Advisory Group meeting

Human Resources Committee Report

- Kim recapped the process of hiring the new Chief Librarian – including creating the Job Description, posting, interviewing and hiring.

Ad Hoc

- Negotiations – the library has hired Jay Sharun as the negotiator for the upcoming bargaining process on November 19, 20, 21

Motion to accept reports. M/S Denne/Kim. Carried.

Old Business

- Designation of signing authorities.
Motion to approve the following individuals as authorized signers: Joan Hedstrom, Justin Vance, Saara Itkonen, Denne Ahlefeld. M/S Brenda/Karen. Carried.
- Lease agreement with RDCK re: informal sublease - Deferred
- Update on sign by roadside – Deferred.

New Business

Welcome/Introductions Around Town/Open House for New Chief Librarian

- The Board discussed plans to officially welcome new Chief Librarian Saara Itkonen with an open house event and an ad in the paper.
- Invitees should include Mayor and Council, Area Directors, School District Principals and Staff, and the Friends of the Library
- Laurie and Joan volunteered for the Planning Committee
- Action item: Saara will check the meeting room for availability after November 6.

Board Members Term expiring

- The board discussed members whose terms are expiring next year. As members of the Nominations Committee, Laurie and Annette will be approaching members to see if they would like to extend their terms and, if not, will be approached community members who might be interested in joining the board.

Motion to approve letter asking Friends for Chief Librarian's moving expenses. M/S Laurie/Denne. Carried.



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Advocacy Committee

- Discussion about Board advocacy in the community. Board agreed that advocacy for this year would focus on Town funding. Brenda and Joan volunteered to work on this with Saara. The board will also approach Signe Miller about being involved.

Constitution Question

- Joan raised the concern that board meeting dates are in the Library's constitution and can't be amended. Discussion ensued. The board agreed the matter would be raised at the AGM where amendments to the constitution can be presented.

Motion to adjourn – M/S Laurie/Kim

Meeting adjourned at 8:30pm.

Next meeting: November 20, 7:00pm at the library.

Minutes recorded by Saara Itkonen