

Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: September 29, 2015

Present: Cherine Klassen, Trish Marshall, Diane Blow, Karen Unruh, Linda Farynowski, Eileen Delman, Justin Vance

Regrets: Laura Hannant, Annette Sawall, Jen Comer

Secretary: Aaron Francis

Call to order: 7:00pm

Agenda

Motion to adopt agenda. M/S Trish Marshall, Linda Farynowski. Carried.

Approval of Minutes of May 26, 2015 meeting.

Motion to approve minutes. M/S Eileen Delman, Linda Farynowski. Carried.

Business Arising from Minutes

None

Correspondence

- Cherine received a reply from the Libraries Branch regarding the Literacy Grant allocation. The letter indicated that the matter may be reviewed at an unspecified time in the future.

Librarian's Report

- Detailed librarian and statistics reports are distributed by email monthly to the Board and interested parties.
- Aaron provided an update on a number of projects undertaken since the last board meeting.

Committee Reports

Finance

- Finance report was presented. There were no questions.
- Aaron and Cherine will meet with Lauri at the Credit Union after October 16 to merge term deposits and set up new term deposit for RDCK operating grant.

Policy

- The Policy Committee met for the annual policy review in April. The following change was recommended to the board at the May meeting where first and second readings were passed.
Motion to delete the following sentence from Article 3.4 of the Library Policies (final reading):
At least one public workstation equipped with commercial filtering software will be available for public use.
M/S Linda Farynowski. Eileen Delman. Carried.

The change to the policy is now adopted.

Kootenay Library Federation

- Aaron will attend the Library Directors Advisory Group meeting in Castlegar on Thursday, and attend KLF-sponsored trainings on Thursday and Friday along with other staff.
- Linda will attend the KLF Board meeting in mid-October.

Facilities Committee

- In hiatus pending new Strategic Plan.

Friends of the Library Committee

- The Friends are interested in attracting new members who might be able to get involved in new fundraising initiatives. Aaron indicated that the new Strategic Plan will provide opportunities for growth and development that might help in attracting new members and creating new opportunities for fundraising.

Fundraising Committee

- In hiatus pending new Strategic Plan.

Human Resources Committee

- The committee completed a performance review of the Chief Librarian, and the board approved their recommendations by email over the summer. The recommendations will be discussed in camera.

Strategic Planning Committee

- Aaron reported that approximately 575 people have completed the planning survey to date. Seven community tabling events were held for getting survey responses. The survey will run for a few more weeks, and Aaron will be presenting at high school classes to get more surveys done.
- The next phase will involve eliciting input from community organizations, businesses, and local government.

Motion to accept reports. M/S Trish Marshall, Diane Blow. Carried.

Old Business

1. RDCK Lease Update

Joe Chirico provided a draft agreement which was provided to board members for review and feedback in June. Suggested revisions were provided to Joe via email in July. Joe indicated that he is waiting for the final draft to be provided to him.

2. Municipal benefits plan

Aaron has not received a response from Lindsay Gaschnitz at RDCK regarding the feasibility of joining RDCK benefits plan. Aaron will follow up.

3. Signage update (roadway sign)

Justin and Aaron met over the summer to discuss ideas for the roadway sign. Aaron presented a number of sketches to the board.

Motion to pursue the “Cement Pillar” design (finalize dimensions, obtain quotes). M/S Eileen Delman, Diane Blow. Carried.

New Business

None

Move to in camera - 8:00

Return from in camera - 8:13

Motion to adjourn – Diane Blow

Meeting adjourned at 8:14pm.

Next meeting: Tuesday, October 27, 2015, 7:00pm.
Minutes recorded by Aaron Francis