

Draft Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: April 21, 2020

Present via Zoom: Joan Hedstrom, (chair), Justin Vance, Dallas Jordan, Kim Garety, Joanna Wilson (Town Rep), Laurie Riehl

Regrets: Brenda Bruns, Denné Ahlefeld

Secretary: Saara Itkonen (Chief Librarian)

Call to order: 7:05pm

Agenda

Consent agenda.

Approval of Minutes of February 18th, 2020 meeting

Consent agenda

Correspondence

- The library has received \$13,909 in one-time funding from the Provincial Government for digital and technology services.
- In the March 2020 issue of I Love Creston, the Mayor shared statistics from our 2019 Annual report, highlighting the excellent service the library provides to our community

Motion to accept consent agenda. M/S Kim/Dallas. Carried.

Reports

Chief Librarian's Report

- Saara presented a verbal report of the library's operations since closing to the public on March 17th due to the COVID-19 pandemic. The library provided materials pick-up service for 1 week. For the rest of the month, and in April until the 28th, staff mainly stayed at home, worked 1 day a week at the library on their own and were provided their wages for regular hours.
- Members of the board recommended laying off student pages, library pages, on-call and programming staff who wouldn't be able to continue to work at the library during the closure. The board also recommended that staff return to the library to begin collections work with safety protocols in place.
- Board member Kim Garety reminded the Chief Librarian that any staff working alone need to check in and check out with the employer, per WCB guidelines.
- The board recommended continuing with strategic planning via Zoom.
- The library has cancelled participation in Library Giving Day this year.

Finance Report

- Saara presented the finance report for February & March 2020.

Labour/Management Committee Report

- none

Kootenay Library Federation

- Laurie is planning on attending the KLF meeting on April 25th, via Zoom.

Nominations

- Justin Vance is stepping down from the Board and this will be his last meeting. Thank you, Justin.
- There are 2 board vacancies to fill at the upcoming AGM. Lisa Zeibart has applied and been recommended by the Chief Librarian. Joanna Wilson nominated Alison Szpak.

Strategic Planning

- Saara will arrange strategic planning meetings via Zoom in the coming weeks.

100 Anniversary

- The gala event has been postponed due to the pandemic. Saara has been discussing an online contest with kids.

Motion to accept reports. M/S Laurie/Kim. Carried.

Old Business

- None.

New Business

AGM

- The AGM will go ahead via Zoom on April 28th at 7pm.
- The Chair will put forward a motion to change the library's constitution to succinctly state our purpose, mission, vision and values. Any items from the Library Act will be edited out and procedural points will move to the Board Policy Manual.

Motion to adjourn. M/S Dallas/Justin. Carried

CRESTON VALLEY
PUBLIC LIBRARY

Meeting adjourned at 7:55pm.

Next meeting: Tuesday, May 26th at 7pm.