

Draft Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: May 26, 2020

Present via Zoom: Joan Hedstrom, (chair), Dallas Jordan, Brenda Bruns, Joanna Wilson (Town Rep), Alison Szpak, Lisa Zeibart

Regrets: Denné Ahlefeld, Kim Garety, Laurie Riehl

Secretary: Saara Itkonen (Chief Librarian)

Call to order: 7:03pm

Agenda

Consent agenda.

Approval of Minutes of April 21st, 2020 meeting

Consent agenda

Correspondence

- BCTLA is offering board workshops via Zoom. The cost to register is \$25, which the library will cover. Joan will send out an email with more details.

Motion to accept consent agenda. M/S Dallas/Alison. Carried.

Reports

Chief Librarian's Report

- Saara presented a report of the library's operations until the end of April, usage statistics and a May operations update.
- The board discussed scenarios for providing services during the pandemic and opening the library's doors in a limited capacity.
- Saara is working on a Safety Plan for operations, as required by the WCB.
- The board agreed not to open the library to the public before next month's board meeting.

Finance Report

- Saara presented the finance report for April 2020. The board approved moving funds from Outdoor Improvements and the Travel budget to pay for COVID-19 related safety measures.

Labour/Management Committee Report

- none

Kootenay Library Federation

- None.

Nominations

- None.

Strategic Planning

- The Strategic Planning Committee met on May 21 and discussed the old strategic plan and areas of focus for future planning. The board agreed that further planning should be postponed until after the board approves a mission, vision, and values for the library. An ad-hoc committee will work on this and bring it forward to the rest of the board for approval.

100 Anniversary

- none
Motion to accept reports. M/S Joanna/Alison. Carried.

Old Business

- None.

New Business

Board positions & committees

- The board nominated and approved Lisa Zeibart as the new Vice Chair.
- Board meetings will continue on the 3rd Tuesday of each month in 2021. Joan will update the perpetual calendar and send to the rest of the board.
- Alison Szpak will join Denné Ahlefeld in Treasurer duties.
- Brenda Bruns will stay on as the Friends of the Library representative.
- Dallas will take the vacant role in the Labour Management committee.
- Alison will join Kim and Laurie on the Human Resources committee.
- The Nominations committee will remain ad-hoc.

Motion to adjourn. M/S Joan/Dallas. Carried

Meeting adjourned at 8:37pm.

Next meeting: Tuesday, June 23rd at 7pm.