

Draft Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: September 22, 2020

Present: Joan Hedstrom, (chair), Joanna Wilson (Town Rep), Alison Szpak, Laurie Riehl
Present via Zoom: Brenda Bruns, Lisa Zeibart, Kim Garety
Regrets: Denné Ahlefeld, Dallas Jordan
Secretary: Saara Itkonen (Chief Librarian)

Call to order: 7:14pm

Agenda

Consent agenda.

Approval of Minutes of June 30th, 2020 meeting

Consent agenda

Correspondence/Announcements

- BCTLA continues to offer workshops and meetups via Zoom for board trustees. The next meetup will be held Monday, September 28th @ 7pm. The topic will be “Chairing Public Library Association AGMs). The next workshop will be held Wednesday, October 14th @ 6:30pm. The topic is “Changing the Status of your Library from a Public Library Association to a Municipal Library.” There are board funds to cover attendance.
- The board discussed our summer reading project “Palaces for the People” by Eric Klineberg. The board agreed that they’ll choose another title to read over the Christmas Break, possibly on the topic of Reconciliation.
- The Chief Librarian and Museum Manager visited all 13 former and current locations of the Creston Library in a video series posted online to celebrate the Centennial. The link to all the videos can be found here:
https://www.youtube.com/channel/UCEVnC0DHQrtANr0u_Gd33pg/videos?view_as=subscriber

Motion to accept consent agenda. M/S Laurie/Alison. Carried.

Reports

Chief Librarian’s Report

- Saara presented a report of the library’s operations and usage statistics for July and August. Highlights included the running of the COVID-19 safe Summer Reading Club and Saara joining the board of the Chamber of Commerce.

Motion to accept reports. M/S Alison/Kim. Carried.

Finance Report

- Saara presented the finance report for July and August.
Motion to accept the finance report. M/S Kim/Lisa. Carried.

Labour/Management Committee Report

- none

Kootenay Library Federation

- The next KLF Board Meeting is Saturday, September 26th. The KLF is also offering a workshop on Feedback & Evaluation on September 30th. Laurie can send out the link to trustees who are interested in attending.
- Creston will host the Autumn 2021 KLF board meeting (if the pandemic is no longer a danger)

Friends of the Library

- Saara attended the AGM and reported back to the board.

Strategic Planning

- Saara and Joan will work with the Strategic Planning Committee to set the dates for our next meetings.
Motion to accept reports. M/S Brenda/Alison. Carried.

Old Business

- None.

New Business

2021 Budget

- It is time for setting next year's anticipated budget. Saara will work on a draft to discuss with the board for the October meeting.

Financial Reporting

- Joan shared a potential new reporting template for the library's finance reports. Saara and Alison will discuss whether it should be adopted and report back to the board.

Policy Committees

- It's time to review and recommend policy updates. Saara will review the Library policies. Joan will review the Board Policies. Alison will review the Board Committees Primer. Discussion and recommendations for edits/additions will be discussed at the October Board meeting.



CRESTON VALLEY
PUBLIC LIBRARY

Human Resources Committee

- Joan received an email from the Sechelt Public Library asking about our library's process for determining compensation and a raise schedule for the Chief Librarian. Joan will forward the letter to the HR Committee to help them draft a procedure for this.

Land Acknowledgement

- Saara would like the library to adopt a formal land acknowledgement, to be read before future programming and for our website and correspondence. Joanna will share the Arts Council acknowledgement with Saara and Saara will present a draft for board approval for the October meeting.

Meeting adjourned at 8:30pm.

Next meeting: Tuesday, October 20 at 7pm.