

**Draft Minutes of the Regular Board Meeting of Creston Valley Public Library**

Date: October 20, 2020

Present: Joanna Wilson (Town Rep), Alison Szpak, Dallas Jordan  
Present via Zoom: Joan Hedstrom, (chair), Lisa Zeibart  
Regrets: Denné Ahlefeld, Laurie Riehl, Kim Garety, Brenda Bruns  
Secretary: Saara Itkonen (Chief Librarian)

Call to order: 7:09pm

**Agenda**

Consent agenda.

**Approval of Minutes of September 22<sup>nd</sup>, 2020 meeting**

Consent agenda

**Correspondence/Announcements**

- Joan Hedstrom attended 3 workshops for library trustees this month. The topics included AGMs, Feedback & Evaluation of Library Directors, the process of public libraries becoming municipal libraries.

Motion to accept consent agenda. M/S Alison/Dallas. Carried.

**Reports**

**Chief Librarian's Report**

- Saara presented a report of the library's operations and usage statistics for September. Discussion centered around the library's relationship with the RDCK community services committee and the possibility of opening the library meeting room for public use again.

Motion to accept reports. M/S Dallas/Alison. Carried.

**Finance Report**

- Saara presented the finance report for September. The board discussed the Energy Sustainability Grant Project, increased computer costs, and COVID expenses.

Motion to accept the finance report. M/S Alison/Dallas. Carried.

**Labour/Management Committee Report**

- none

**Kootenay Library Federation**

- none.

Friends of the Library

- none.

**Old Business**

Strategic Planning

- Saara has set the next meeting dates with the committee. The first new meeting is Nov 12<sup>th</sup> at 2pm.

2021 Budget

- Saara presented the baseline budget for the next year. With COVID and no new Strategic Plan yet, there are no Capital Plan projects to account for yet. Discussion will resume next meeting.

Financial Reporting

- Tabled until next meeting.

Policy Committees

- The board reviewed the Board Policy Manual and the Committee's Primer. Edits were suggested and discussed and went through their first reading.
- Saara will review the Library Policies and suggest edits for the next meeting.

**New Business**

Land Acknowledgement

- Saara presented a draft land acknowledgement to the board. She will do some more research, revise and present another draft for the next meeting.

Meeting adjourned at 8:53pm.

Next meeting: Tuesday, November 17th at 7pm.