

Draft Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: November 24, 2020

Present via Zoom: Joanna Wilson (Town Rep), Alison Szpak, Dallas Jordan, Joan Hedstrom, (chair),
Denné Ahlefeld, Laurie Riehl,

Regrets: Kim Garety, Brenda Bruns, Lisa Zeibart

Secretary: Saara Itkonen (Chief Librarian)

Call to order: 7:01pm

Agenda

Consent agenda.

Approval of Minutes of October 20th, 2020 meeting

Consent agenda

Correspondence/Announcements

- BCTLA is offering a Trustee meetup on January 21. Joan can provide details to interested trustees.
- The Kootenay Library Federation is exploring purchasing a benefits package for staff. Laurie is wondering if there is interest among Creston staff to be included. Saara will explore and report back to the KLF.

Motion to accept consent agenda. M/S Dallas/Alison. Carried.

Reports

Chief Librarian's Report

- Saara presented a report of the library's operations and usage statistics for October. Discussion centered around the recent COVID updates (mandatory masks, closing meeting spaces) and Holiday recognition for the RDCK Community Services committee and library staff. The board agreed that staff would be paid for the Christmas Eve and New Year's Eve holiday closures and that Joan and Saara would send a card to the RDCK.

Motion to accept reports. M/S Denné/Dallas. Carried.

Finance Report

- Saara presented the finance report for October. Saara projected a small deficit for the end of the year's budget due to unanticipated COVID expenses.

Motion to accept the finance report. M/S Denné/Alison. Carried.

Strategic Planning

PUBLIC LIBRARY

- The committee met on Nov. 12th and discussed the “key forces of change” impacting the library. The next meeting will be December 10th @ 2pm.

Policy Committee

- Joan presented minor grammatical edits to the Board Policy manual. She also suggested changes to the Chief Librarian’s Performance Review process. Discussion ensued about Family Leave for library staff. Saara will make suggestions for edits with Joan and present at the next board meeting.

Friends of the Library

- none.

Old Business

Land Acknowledgement

- Saara presented the following Indigenous land acknowledgement for official use:

“The library operates on the traditional and unceded homelands of the Yaqan Nukiy People.”

Motion to formally use the land acknowledgement in library programs and correspondence. M/S Dallas/Alison. Carried.

2021 Budget

- Saara presented the draft budget for next year. With COVID and no new Strategic Plan yet, there are a couple of interior renovation projects that could be tackled next year. Saara will research costs and report back to the board with the final draft budget in January.

New Business

Signing Authority

- **Motion to remove former board member, Justin Vance, as signing authority for the library and to add Alison Szpak. M/S Laurie/Denné. Carried.**

Lease Agreement Extension

- Because of the COVID pandemic, Saara and Joe Chirico (RDCK) agreed that a 1 year extension of the library’s current building lease would be preferable to negotiating a new lease next month. Saara will write the letter and Joan will sign on behalf of the board. Motion to present the RDCK with a letter asking to extend the current lease agreement until the end of 2021. M/S Alison/Dallas. Carried.

Saara’s Performance Review

- Joan suggested that Saara be given input into the process of her performance review, following a survey of BC Library Directors by the ABCPLD. Saara will meet with the committee members in January and give her feedback in the process.



CRESTON VALLEY
PUBLIC LIBRARY

December Reading Assignment

- Saara suggested Tanya Talaga's "All My Relations" to read over the December break. Copies of the book can be picked up at the library. Alternatively, board members can view the collection of lectures here: <https://www.cbc.ca/radio/ideas/the-2018-cbc-massey-lectures-all-our-relations-finding-the-path-forward-1.4763007>
- The book focuses on Indigenous relations with Canada from a variety of Indigenous perspectives. The board will discuss the book in the January meeting.

Meeting adjourned at 8:33pm.

Next meeting: Tuesday, November 17th at 7pm.