

Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: January 18, 2022

Present: Joan Hedstrom, (chair), Dallas Jordan, Denné Ahlefeld
Regrets: Joanna Wilson, Alison Szpak, Brenda Bruns, Laurie Riehl
Secretary: Saara Itkonen (Library Director)

Call to order: 7:05pm

Approval of Agenda and of Minutes of November 23, 2021 meeting

Motion to accept meeting agenda and previous meeting minutes. M/S Dallas/Denne

Correspondence/Announcements

- None.

Reports

Chief Librarian's Report

- Saara presented the reports of the library's operations and usage statistics for November and December. Saara also presented the 1 page "snapshot" annual report for 2021.
Motion to accept reports. M/S Dallas/Denné. Carried.

Finance Report

- Saara presented the profit & loss report for 2021.
Motion to accept the financial report. M/S Alison/Denné. Carried.

Strategic Planning

- Saara presented the revised strategic framework. Once approved, Saara will develop specific goals with library staff to submit to the board.
Motion to adopt the strategic framework. M/S Dallas/Alison. Carried.

Nominations

- None.

Friends of the Library

- None.

Human Resources

- None.

Kootenay Library Federation

- None.

Board Development

- None.

Old Business

Approval of 2022 Budget – deferred to February meeting

Library Director Performance Review

- Joan will send out a board survey of Saara's performance to board trustees to be completed by January 26th.

New Business

Proposal for Children's & Teen Librarian Position

- Saara presented a proposal for a new library position
Motion to accept and present to RDCK with Dallas' suggested edits M/S Denne/Alison. Carried.

Handling Complaints to the Board

- Denné received a phone call and written complaint from a library patron. Saara drafted a response for Joan and the board to use.
- Saara & Joan will draft a Board Policy for external complaints/communications – Joan will send the communications out to the board.

AGM

- Date is set for April 19th
- March meeting is on the 29th
- 4 board vacancies, Board Trustees are encouraged to recruit/recommend nominations for new trustees. Saara & Joan will work on application forms and have a new nomination process in place before the March meeting.

Meeting adjourned at 8:17pm.

Next meeting: February 15th, 2022 @ 7pm.