

Minutes of the Regular Board Meeting of Creston Valley Public Library

Date: November 22, 2022

Present:, Joan Hedstrom, (chair), Denné Ahlefeld, Kathy Durnin, Dallas Jordan, Alison Szpak, Laurie Riehl

Secretary: Saara Itkonen (Library Director)

Call to order: 7:00pm

Approval of Agenda and of Minutes of October 18, 2022 meeting

Motion to accept meeting agenda and previous meeting minutes. M/S Alison/Denné

Correspondence/Announcements

- Action Item – Joan: will change Box settings to allow continual access to all board documents and add Kathy as “editor”
- Saara let the board know that BC Accessibility legislation is coming down from the Province for September 2023 and there will likely be some accessible facilities renovations required for the library

Reports

Library Operations & Usage Reports

- Saara presented the reports of the library’s operations and usage statistics for October.
Motion to accept reports. M/S Laurie /Alison. Carried.

Finance Report

- Saara presented the finance report for September.
Motion to accept the finance report. M/S Kathy/Dallas. Carried.

Friends of the Library

- The Friends have reported a slow down of purchases in the book sale room. Action item: Saara will promote the room via social media.

Kootenay Library Federation

- Laurie gave her thanks for Joan’s verbal report in October.

Human Resources

- None.

Old Business

Increase of Library Director’s Wages

- In view of the average annual salaries of Library Directors in the Kootenay Library Federation (See Kootenay Library Federation Staff Wage Survey Report 2022), and the requirement of our

CRESTON VALLEY

PUBLIC LIBRARY

Library Director to hold a master's degree in library science, we propose raising our Library Director's salary closer to parity with the average salary of similar sized libraries in the region.

Motion to raise the Library Director's salary to \$40 per hour effective the beginning of the new budget year, January 1, 2023, to the end of their current contract period (September 30, 2023). This amount will be requested in the 2023 budget submission and, if not granted, to be taken from reserves on a one-time basis only. M/S Alison/Denné. Carried

Budget 2023

- Saara presented the working draft budget for 2023. Action item: Saara will do a deep dive in wages analysis in anticipation of bargaining next year and the RDCK budget presentation.

New Business

None.

Next meetings @ 7pm: Jan 17, Feb 21, Mar 14, Apr 18 (AGM & general), May 16, June 20